

BASES FOR PARTICIPATION – SCIENTIFIC COMMUNICATIONS

The bases detailed below have the purpose of facilitating the presentation of scientific communications to the International Greencities Congress and serve as a guide in order to achieve uniformity in the works and facilitate their evaluation on the part of the Congress's Scientific Committee.

THEMATIC AREAS

- **Sustainable urban ecosystem**

Design of the urban space. Urban infrastructure, covering the definitions that address the concept of a Smart City, efficiency measures for urban infrastructure, mobility, electric mobility and smart transport; 4.0 Ecosystems; Environment.

- **Sustainable actions in construction**

Sustainable building design. Efficient infrastructure in the search for the reduction of environmental, social and/or economic impact, sustainable rehabilitation.

- **Infrastructure and sustainable technological solutions**

Technological solutions: ICTs, IoT, Big Data; digital transformation; RPAS; renewable energy; energy efficiency; water infrastructure, waste management, pollution.

- **Territorial intelligence and urban governance**

Social innovation and accessibility; development of smart territories; cybersecurity; artificial intelligence; data protection and social rights.

PRESENTATION OF COMMUNICATIONS

- For your selection, you can send a summary of the communication between 600 and 1000 words or the complete work. Once accepted, you must send the complete scientific communication on the date stipulated in the calendar.
- Original works in Spanish or English will be accepted. The signature of a declaration of authenticity and non-plagiarism will be requested upon delivery of the final scientific communication. Once submitted, the works may not be modified either in terms of content and its provision in the sections of the form or in terms of authorship.
- The authors must submit the abstracts and definitive scientific communications to the Organization. The Organization will answer the authors acknowledging receipt of the documents sent by electronic means but is not responsible for those that do not arrive. Therefore, it is suggested to the authors that, if they have not received this acknowledgment, consult with the Organization about the lack of response.

- A maximum of 6 authors will be admitted. The person submitting the communication will be identified as the first author and must be registered in the congress through the REGISTRATION FORM FOR THE PRESENTATION OF COMMUNICATIONS, which is available online at the [International Greencities Congress website](#). It will not be necessary to make the payment until the communication is accepted.

CHARACTERISTICS AND FORMAT OF THE PRESENTATION

- **Estructure**

Both the summary and the complete scientific communication must comply with the DRAFTING RULES specified at the end of this document.

- **Transfer of rights**

All authors should include the following text in their work file:

“I hereby certify, as author of the work above, that I transfer to the Trade Fairs and Congress Center of Malaga a non-exclusive, irrevocable license to print, reproduce, distribute, transfer or communicate the work in any manner, including the right to make modifications to its formatting. Furthermore, I affirm that this transfer does not harm the rights of third parties”.

SELECTION OF COMMUNICATIONS

- All submitted papers will be evaluated by the Scientific Committee and will be selected based on the following criteria:
 - Interest within the congress
 - Consistency and scientific foundation
 - Content of the communication
 - Drafting and structure
- The review and selection process for the presented works, for exhibition to the public and subsequent publication, will be carried out in pairs between the Scientific Committee’s members, achieving the minimum threshold established by the Committee’s reviewers. To that end, it is necessary that we receive a copy of the document in which none of the authors’ names appears.
- The Scientific Committee will have the power to choose the works to be presented, within the framework of the event, focusing on their appropriate fit with the objectives of the call for entries.
- Under no circumstance presentations of products or services of a commercial nature will be accepted. They have a role in some other area of the event.

COMMUNICATIONS SUBMISSION

You must send your communication in Word and PDF file, following the DRAFTING RULES, by email to:

Contact: Olga Romero

Telephone: +34 689 479 630

e-mail: comunicacionesgreencities@fycma.com

CALENDAR*

Deadline for extended abstract submission	January 10, 2020
Acceptance or denial of extended abstract	January 31, 2020
Deadline for sending full scientific communication	February 21, 2020
Acceptance or denial of the complete scientific communication	March 6, 2020
Deadline for sending the complete scientific communication with corrections	March 20, 2020
Final acceptance of corrected scientific communication and selection of communications for oral presentation	March 27, 2020
Deadline for payment of the participation fee	March 27, 2020

* Subject to changes due to organizational or technical issues.

PUBLICATION OF THE WORKS

Accepted scientific communications may be published in the following formats:

- **PDF format** on the congress **website** www.igcmalaga.com
- **Digital format with ISBN registration:**

All accepted works will be published in a compilation edition, edited in digital format, with their corresponding ISBN. This edition will be available for download through www.igcmalaga.com

- **Graphic panel in exhibition area:**

Each participant will be asked to design a graphic panel that summarizes the main communication data. These panels will be placed within the Greencities Exhibition Area. The Organization will provide the template for this design and will be responsible for the production and placement of the panel.

- **Oral presentation:**

The Scientific Committee will have the power to choose the works to be presented orally at the International Greencities Congress.

Oral presentations should be made to fit the content of the written proposal. The duration of the exposition will be determined prior to the event and communicated to the authors sufficiently ahead of time.

The presentation should be delivered in digital format to the Organization up to 3 days prior to the event.

RIGHT OF PARTICIPATION

- Cost of participation € 200 + 10% VAT.
- Participation includes an individual invitation that entitles:
 - Access the networking online tool in order to manage B2B meetings with other participants, which will take place during Greencities.
 - Access to the exhibition area and Greencities forums.
 - Accreditation to the event for all the authors of the scientific communication.

CERTIFICATION OBTAINMENT

Certificate of accreditation will be issued to those who have submitted communication within one month of the end of the XI International Greencities Congress.

ACCEPTANCE OF THE BASES

The presentation of the communication implies the acceptance of the bases of the call. The organization reserves the right to reject those communications that do not conform to the bases and / or are received after the deadline

30 mm

25 mm

30 mm

25 mm

DRAFTING RULES

Name 1 and Surname 1

Institution 1

Name 2 and Surname 2

Institution 2

Name 3 and Surname 3

Institution 3

(If the institution is the same for various authors: do not put it again; the names and surnames are placed below the institution to which those authors belong)

Abstract

In this document, rules are outlined for the authors to prepare their communications for the International Greencities Congress. Note that this document is formatted following these rules.

The abstract can contain up to a maximum of 600 words.

Abstract in Spanish

An Spanish translation of the abstract should be included as a requirement to participate.

Keywords: *Separated by a semi-colon; use cursive; use small-case; 3 words minimum; 6 words maximum; without a full-stop*

Palabras clave: *incorporate keywords in Spanish, following the format indicated in English*

Thematic area: *indicate the subject area in which you propose your registration.*

1. Introduction

All communications accepted following a process of review done by the Scientific Committee of the event will be published in digital format with a corresponding ISBN number. To do this, it is required to send the communication in electronic format, Word and PDF, to the e-mail address indicated by the Organization. The communication can be sent in Spanish or English. All communications are limited in spread, with a maximum of 5,000 words (not including the abstract).

The communications are expected to be edited in uniform formatting and style, which is why we request your collaboration in following the instructions indicated in this guide. These instructions also serve as a sample, since they are laid out in keeping with the same formatting.

The communication will consist of six parts: Title, Abstract, Content, References, Correspondence (contact information) and Assignment of rights.

The Content of the communication is the main part of the article, and can be divided into

25 mm

30 mm

25 mm

30 mm

various sections. The following are recommended: Introduction, Objectives, Methodology and/or Case study, Results and Conclusions.

2. Scientific Communication Format

Prepare your communication on A4 size paper (21.0 cm width and 29.7 cm height), with a single-column formatting. Place the margins as specified on Table 1, which would provide a text area of 160 mm x 237 mm.

Table 1. Margins of the Page

Margins	Measurement (mm)
Upper	30
Lower	30
Left	25
Right	25
Heading	10
Footer	10

2.1 Styles

The main body of the text should be in Arial 11 pt font, justified, single-spaced and with a Before spacing of 6 pt.

2.2 Top and Title

The title of the communication will be in Arial 14 pt font, centred, single-spaced and with a Before spacing of 18 pt. It will have a maximum of 20 words.

2.3 Abstract, Keywords and Thematic Area

The text of the Abstract is limited to a maximum of 2,000 characters, without spaces.

The header will be in Arial 12 pt bold font, aligned left, single-spaced and with a Before spacing of 18 pt.

Keywords: from 3 to 6 words in Arial 11 pt cursive font, aligned to the left, single-spaced and with a Before spacing of 12 pt.

A thematic area will be indicated according to the content of the communication.

2.4 Headings

The first level of headings (numbered) will be in Arial 12 pt bold, aligned to the left, single-spaced and with a Before spacing of 18 pt and an After spacing of 6 pt, Sentence Case. Put important words in capital letters. The second level of headings (numbered) will be in Arial 11 pt bold font, aligned to the left, single-spaced with a Before spacing of 12 pt, Sentence Case. Put important words in capital letters.

The paragraph style is “do not divide with hyphens (words)” and “preserve with the following”.

2.5 Figures and Tables

The figures in the communication will be centred on the page, with a Before spacing of 18 pt. The legends of the figures will be Arial 10 pt, bold, centred, single-spaced and with a Before spacing of 12 pt and an After of 6 pt.

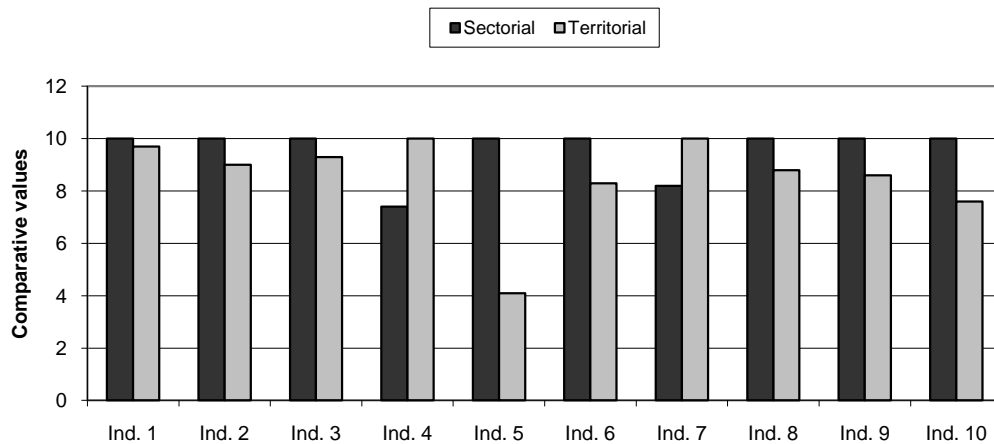


Figure 1. Comparison according to type of application used

Note: Where Ind. 1 is ..., Ind. 2 ... , Ind. 3 ...

To improve the article’s clarity and quality, it is recommended that images and figures to be produced in colour. The text refers to the figure by its number, as in: as shown in figure 3, never seen in the figure above or in the figure on page 7.

The figures as well as the tables will be numbered as Figure 1, Figure 2, etc. Table 1, Table 2, etc.

The table should be centred, the text on the tables in Arial 10 pt, centred, with a Before and After spacing of 3 pt. The legends of the tables will be in Arial 10 pt, bold, centred, single-spaced and with a Before spacing of 12 pt and an After of 6 pt. Below, an example can be seen of a table along with its title.

Table 2: Distribution of Authors by Continent for the Period 2000-2005

	First Authors (<i>n</i> = 1,582)		All Authors (<i>n</i> = 3,401)	
	No.	%	No.	%
North America	1,240	78.4	2,702	79.4
Europe	217	13.7	425	12.5
Oceania	48	3.0	114	3.4
Africa	27	1.7	70	2.1

Figures and tables should be referred to in the text.

2.6 Lists

- Lists without numbers should be used, preferably with points such as bullets, and will be in Arial 11 pt, centred, with a Before spacing of 6 pt, 0.63 cm of indentation, and 0.63 cm on the tabulation. Lists without numbers should be used as an alternative to a hyphenation (-), for example, bullets.
1. Numbered lists will be in Arial 11 pt, justified, Before spacing of 6pt, 0.63 cm of indentation, 0.63 cm in the tabulation.

2.7 Equations

Equations will be centred with a Before spacing of 12 pt. Every equation will be numbered consecutively throughout the article, using a decimal (Arabic) numbering in parentheses: (1), (2), etc. The numbering of the equation will be aligned to the right. The international system of units (SI) is recommended.

$$U = I \cdot R \quad (1)$$

2.8 References

References will appear in alphabetical order using the surname of the first author, and in chronological order when the works are from the same author. References in parentheses should be cited in the text with the surname(s) of the author(s) and the date of publication, followed by a comma (Ex: Angell, 1999).

Correspondence (For more information, contact through the following means):

Name and Surname:

Telephone: +

Fax: +

E-mail:

Assignment of rights

I hereby certify, as author of the work above, that I transfer to the Trade Fairs and Congress Center of Malaga a non-exclusive, irrevocable licence to print, reproduce, distribute, transfer or communicate the work in any manner, including the right to make modifications to its formatting. Furthermore, I affirm that this transfer does not harm the rights of third parties.